



State of Ohio
 Department of Natural Resources
 DIVISION OF WATERCRAFT
 2045 Morse Road, Building A • Columbus, Ohio 43229-6693
 1-877-4BOATER • 614-265-6480
 www.ohiodnr.com/watercraft

REQUEST FOR REFUND

Please print or type only. Person requesting refund must be the person that paid original fee(s).

Name _____
LAST FIRST MIDDLE INITIAL Daytime _____
 Address _____ Phone (____) _____ - _____
 City _____ State _____ Zip Code _____

All of the above must be completed to receive a refund.

I am requesting a refund for (check one):

Watercraft Registration fee

Boat Number: OH - _____ - _____

You must attach proof of payment, the original watercraft registration, and validation decals.

If this is a watercraft registration fee refund request, the reason for the request must be consistent with Ohio Administrative Code Section 1501.47-1-19 (A) which states: "A refund of a watercraft registration fee set forth in section 1547.54 of the Revised Code shall be issued in the event the watercraft owner is able to provide proof that the **registration fee had been paid multiple times for the current triennial registration time period.** A refund may also be issued in those situations where the chief deems a refund is appropriate provided the request for refund was received by the chief **within the first 30 days after the purchase** of the watercraft registration."

Fill out both sides of this form and send it along with necessary documentation to:

ATTN: Registration Refunds
 Ohio Department of Natural Resources
 Division of Watercraft
 2045 Morse Road, Building A-1
 Columbus, OH 43229-6693

Boating Skill or Educational Class fee

You must attach proof of payment and list the class name:

If this is a Boating Skill or Educational Class fee refund request, the reason for the request must be consistent with Ohio Administrative Code Section 1501.47-1-19 (B) which states: "A refund of a boating skill development course or other educational course as set forth in rule 1501.47-1-18 of the Administrative Code shall be issued in the event of an emergency, or in those situations where the chief deems a refund is appropriate. For the purposes of paragraph (B) of this rule, 'emergency' is defined as any situation in which the instructor finds it necessary to cancel the course or the student misses the course due to circumstances beyond their control. 'Emergencies' include, but are not limited to: (1) Death or illness of the student or family member; (2) Natural disaster or impending natural disaster at the course site or the students' home, and the course cannot be made up or rescheduled; (3) Termination of necessary services at the course site, and the course cannot be made up or rescheduled; and (4) Forced evacuation of the course site due to epidemic, contamination, or any other threat to the students' health or well being, and the course cannot be made up or rescheduled."

Fill out both sides of this form and return it to the watercraft office that was to provide the training (mailing addresses listed on reverse) with proof of payment.

NOTE: Refunds for other reasons or for other fees are NOT permitted by Ohio law.

Reason for requesting a refund: _____

SIGNATURE _____ DATE _____



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REQUEST FOR REFUND, continued

Name _____
LAST FIRST MIDDLE INITIAL

If you are requesting a boating skills or educational class fee refund, send this form along with the necessary proof of payment to the office that was to provide the training:

ODNR Watercraft Headquarters
 2045 Morse Road, Building A
 Columbus, OH 43229-6693
 614-265-6480

Cambridge Watercraft Office
 1225 Woodlawn Avenue
 Cambridge, OH 43725
 740-439-4076

Scioto County Watercraft Office
 3261 Kenyon Road
 Franklin Furnace, OH 45629
 740-353-7668

Akron Watercraft Office
 2756 South Arlington Road
 Akron, OH 44312
 330-644-2265

Cleveland Watercraft Office
 1150 East 49th Street
 Cleveland, OH 44114
 216-361-1212

Sandusky Watercraft Office
 1407 Cleveland Road
 Sandusky, OH 44870
 419-621-1302

Alum Creek Watercraft Office
 3305 South Old State Road
 Delaware, OH 43015
 740-548-5490

East Fork Watercraft Office
 3292 Elklick Road
 Bethel, OH 45106
 513-734-2730

Springfield Watercraft Office
 1976 Buck Creek Lane
 Springfield, OH 45502
 937-323-1582

Ashtabula Watercraft Office
 1 Front Street
 Ashtabula, OH 44004
 440-964-0518

Maumee Bay Watercraft Office
 1400 State Park Road
 Oregon, OH 43616
 419-836-6003

Wapakoneta Watercraft Office
 110 Industrial Drive, Suite B
 Wapakoneta, OH 45895
 419-738-6189

FOR OFFICE USE ONLY

RECEIVED BY: _____ (OFFICE) _____ / _____ / _____ (DATE)

_____ (SIGNATURE OF SUPERVISOR) _____ / _____ / _____ (DATE)

NOT APPROVED REASON: _____

APPROVED AMOUNT: \$ _____

_____ (SIGNATURE OF APPROVAL) _____ / _____ / _____ (DATE)